



MONTROSE RECREATION DISTRICT
Summer Enrichment Aide
(Revised 3/10/2020)

General Statement of Duties:

This position is assigned to assist in either the Summer Adventures Program for 6-10 year olds and/or Club 1114 for 11-14 year olds. The Summer Adventures Program consists of two (2) four (4) week sessions running from June to early August.

Supervision Received: Reports directly to the Summer Enrichment Leader.

Supervision Exercised: N/A.

Essential Duties: *The following are examples of primary duties assigned to this position. Other related duties may be assigned.*

- Responsible for monitoring participants during the Summer Adventures Program.
- Ensures participants act in a respectful behavior while participating in the program.
- Ensures the safety of participants.
- Communicates accidents/incident to the Summer Enrichment Leader.
- Assists in cleaning up facility after use.

Position Qualifications:

Experience: Experience interacting with ages 6-14 years old is preferred.

Education or Training: High school diploma or equivalent is preferred.

License and Certification: N/A.

Work Environment:

The Summer Adventures Program takes place at Columbine Middle School. The work schedule is Monday – Thursday from 12:00 p.m. to 6:00 p.m.

Physical Conditions: Primary functions may require maintaining physical condition necessary for walking, standing, or sitting for prolonged periods of time. This position may require some moderate lifting and working both indoors and outdoors.